

Assess

Sponsor Contacts Site with interest

Sponsor Document(s)
E.g. Protocol

Speciality, PI, Support Departments and Delivery Team review and consider whether they would like UHB to be selected as a site (Speciality RFG).

Request to Participate?

Study Declined communicated to Sponsor by PI or delivery team

RGT generate RRG reference, folders and register on Edge to support

Yes, PI request UKLIP, cc in RGT

Arrange

UK LIP arrives from sponsor

RGT check delivery teams requested involvement. Documents Filed Authority Attributes Created Authority Workflows Created

UHB Document pack arrives from PI/Delivery Teams

- Imaging
- PI Delivery Team
- Clinical Research Facility
- Pharmacy
- Governance
- Others

Review:
Capacity & Capability via existing processes

Review:
Costings
Recruitment Target
Patient Flow
Capacity of Delivery Team
CSL signoff
Data Transfers
IMP supply after Trial
Timeframes
SIV dates
Delegated roles from PI
PICS uploading
Etc.

Review:
Capacity & Capability via existing processes

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Capacity & Capability via existing processes

Review:
Management data integrity
Study documentation "Hygiene"
Etc

Yes
Can Confirm Capacity and Capability

No
Can Confirm Capacity and Capability

Can Confirm Capacity and Capability

Can Confirm Capacity and Capability

Can Confirm Capacity and Capability

Objected

Approved

Approved

RFG Convened to Discuss and Decide Deputy Director of RD&I +/- Clinical Director of RD&I

Confirm

Participation Confirmed to Sponsor by RGT

Contract UHB Site approval letter

Reject

Study Declined communicated to Sponsor by RGT

No Time Frame

No Time Frame

