



## **Frequently Asked Questions (FAQS)**

### **The programme**

#### **What is Research to Publication?**

Research to Publication is a research methodology and publishing programme for early career academics in healthcare, brought to you by BMJ in collaboration with University of California, San Francisco (UCSF).

The programme, made up of the 8 courses listed below, is focused entirely on healthcare research. The BMJ's research editors and UCSF's academics guide learners through the entire process from designing a study, to seeing it published in an international journal.

#### **How many modules are there?**

Research to Publication is comprised of 8 courses with 52 modules making up over 200 hours of learning.

#### **Who writes Research to Publication modules?**

Modules are written and presented by some of the foremost experts in research and publication, including several co-authors of the seminal textbook *Designing Clinical Research*. All the educators are published authors in their own right and include Prof Deborah Grady, Associate Dean of Clinical and Translational Research at UCSF and Dr Trish Groves, Head of Research at The BMJ.

#### **Is Research to Publication available in different languages?**

Research to Publication is only available in English at present.

#### **Are the videos subtitled?**

Yes, Research to Publication videos subtitles are in English. Our audio modules include transcripts.

### **Eligibility**

#### **Who can apply?**

Any clinical member of staff University Hospitals Birmingham NHS Foundation Trust can apply for this – this includes: doctors, nurses, midwives, allied health professionals (AHPs), pharmacists and healthcare scientists. If you are unsure about your eligibility please contact [clinicalacademics@uhb.nhs.uk](mailto:clinicalacademics@uhb.nhs.uk) to clarify.

#### **I work part-time, can I apply?**

Yes this is open to all full-time and part-time staff at UHB.



## **What is expected of you?**

### **What are the aims for staff undertaking the Research to Publication Programme?**

The purpose of this programme is for staff to develop skills and knowledge to undertake and disseminate research. It is also to contribute towards an increase the number of healthcare staff participating in designing clinical research, undertaking clinical trials and /or understanding responsible research conduct. And in addition it aims to increase the number of publications submitted by healthcare staff.

### **What are the expectations of the programme?**

As part of the programme you will be expected to complete a pre-programme and post-programme questionnaire as well as a brief quarterly updates on your progress. You will also be expected to complete an online survey about your progress one-year after the programme has ended.

The surveys will measure: your knowledge and skills in research and publication, and the , number of publications and research activities undertaken (before and after undertaking the Research to Publication programme).

There is an expectation that you will have submitted at least one publication within 12 months of completing the programme.

## **Programme Information**

### **When is the course available?**

This is a self-rhythm course. You do not have a deadline, as long as you or your institution has a valid subscription. However, your institution may have set its own deadline for course completion.

### **How long is each course?**

Each module takes an average of 4 hours to complete, which includes about 2 hours of reading information on external sites and reflection.

### **Should I take the course in a specific order?**

Unless your teacher or supervisor has instructed you to take modules in a specific order, you can take the course in the order that is relevant to you. We have created curriculum guides to help you get started:

- Experienced researchers
- Undergraduates and new researchers



**Is there any further support available?**

Yes. The Integrated Clinical Academic Team at UHB is on hand to help. Please contact them on [clinicalacademics@uhb.nhs.uk](mailto:clinicalacademics@uhb.nhs.uk) - they will also be holding monthly Q&A sessions at the Institute of Translational Medicine (ITM) these are TBC.

**Will I need to pay for the programme?**

No. If you have been granted a licence through UHB this is free of charge to you, there have been a number of licenses awarded to UHB sponsored by Pfizer.

**How can I see the English subtitles on videos?**

When you start a video, click on the 'CC' symbol in the bottom right corner and select the settings you want.

**Can I see video full screen?**

When you press play on a video, click on the double-arrow symbol in the bottom right of the screen. Click on the symbol again (or press 'Esc') to reduce the screen back to its original size.

**Why is an external link not working?**

Research to Publication links to external websites and additional resources are tested frequently but occasionally pages are redesigned or moved. Please notify us at which link is broken at [support@bmi.com](mailto:support@bmi.com)

**How do I download certificates of my activity?**

When you successfully complete a module or course, you can claim your certificate by visiting the 'Certificates' tab in the top navigation. You can download certificates from here to save in your own records.

**Do I have to buy the book that is suggested?**

No, the book is recommended – you can complete the course without access to the book.

**What is the minimum qualification to pass the course?**

You need to achieve 80% to pass a Research to Publication module.

**Can I repeat a module?**

Yes, you can complete a Research to Publication module as many times as you want.

**Can I take a topic of my interest and jump to another module that interests me, or should I finish the module?**



You can do the module in the order you want, unless your teacher or supervisor has asked you to take the course in a specific order. Please note that you will not receive a certificate if you do not successfully complete a module.

## **Access and getting started**

### **How do I log in to Research to Publication?**

You will be given access to an individual license. Please refer to our [Getting Started Guide](#) and follow the steps with how to access Research to Publication. If you need any support, please contact our customer support team:

**T: + 44 (0) 207 111 1105**

**E: [support@bmj.com](mailto:support@bmj.com)**

**General enquiry form**

### **What browser should I use to access Research to Publication?**

You can use any browser to access RtoP. For an optimum experience we recommend you use a PC or Mac.

### **What happens if I do not have access to the email to which I registered? Can this information be updated?**

Please send an email to BMJ support ([support@bmj.com](mailto:support@bmj.com)) for access issues to Research to Publication. Please provide details of your name and institution.

### **Can I access the modules remotely?**

If you have access to Research to Publication via access code, you can create your account and log in anywhere. If you have access through IP range, you must create an account within your institution's network. After your account is created, you can use your username and password to log in anywhere.